

18 October 1977


ADDENDUM TO OFFICE OF PERSONNEL NOTICE NO. 20-77-11

SUBJECT : Advance Notification of Proposed Changes in Personal
Rank Assignment Policy

REFERENCE: OPN 20-77-11, dated 22 September 1977

1. The policy and procedures described in reference notice on Personal Rank Assignment are applicable to all employees, contract and staff, who are full-time permanent ceiling charges.

2. For contract employees and career associates, the memorandum required for PRAs involving two or more grades, PRAs of supergrades, and for all PRA extensions will be attached to the Request for Contract Employee Personnel Action (Form 3804) and forwarded to Contract Personnel Division.


F. W. M. Janney
Director of Personnel

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